

**COLORADO INTERNATIONAL CENTER  
METROPOLITAN DISTRICT (“CIC”) NOS. 4-6 & 8-10**

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898  
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**NOTICE OF A REGULAR MEETING AND AGENDA**

<u>Board of Directors</u>	<u>Office</u>	<u>Term/Expires</u>
Andrew Klein	President	2027/May 2027
Theodore Laudick	Assistant Secretary	2025/May 2025
Megan Waldschmidt	Assistant Secretary	2027/May 2027
Blake Amen	Assistant Secretary	2027/May 2027
<b>VACANT</b>		2025/May 2025
David Solin	Secretary	

DATE: October 28, 2024  
TIME: 10:30 A.M.  
PLACE: Via Zoom

*\* Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (dsolin@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

**Zoom information:**

<https://us02web.zoom.us/j/5469119353?pwd=SmtlcHJETFhCQUZEcVBBOGZVU3Fqdz09>  
Meeting ID: 546 911 9353  
Passcode: 912873  
Dial In: 1-719-359-4580

**I. PUBLIC COMMENTS**

- A. Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes per speaker.
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**II. ADMINISTRATIVE MATTERS**

- A. Present Disclosures of Potential Conflicts of Interest.
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- B. Confirm quorum, confirm location of meeting, posting of meeting notices and approve Agenda.
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- C. Consider approval of Minutes of the October 23, 2023 Regular Meeting (enclosures **CIC Nos. 4, 5, 6 and 10**), Minutes of the December 21, 2023 Special Meeting (enclosure **CIC No. 4**) and Minutes of the February 8, 2024 Special Meeting (enclosures **CIC Nos. 8 & 9**).
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- D. Discuss business to be conducted in 2025 and location (**virtual and/or physical**) meetings (suggested dates are \_\_\_\_\_). Schedule meeting dates and consider adoption of Resolution No. 2024-10-01, Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosures).
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- E. Discuss requirements of Section 32-1-809, C.R.S., (Transparency Notice) and mode of eligible elector notification for 2025.
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- F. Authorize renewal of the District's insurance and Special District Association ("SDA") membership for 2025.
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- G. **Website Accessibility Matters:**
1. Discuss website accessibility matters.
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2. Establish Website Accessibility Committee to make final determinations regarding engagement and/or termination of service providers, if necessary.
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### III. FINANCIAL MATTERS

- A. Review and accept Unaudited Financial Statements and Schedule of Cash Position. (**CIC Nos. 4 and 8**) (to be distributed).
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- B. Ratify approval of 2023 Audit and execution of the Representation Letter (enclosures) (**CIC Nos. 4 and 8**).
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- C. Ratify approval of the preparation, execution and filing of the Application for Exemption from Audit for 2023 (**CIC Nos. 5, 6, 9 and 10**) (enclosures).
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- D. Consider engagement of Schilling & Company, Inc. to prepare 2024 Audit, for an amount not to exceed \$\_\_\_\_\_ (**CIC Nos. 4 and 8**).
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- E. Consider appointment of District Accountant to file Applications for Exemption from Audit for 2024 (**CIC Nos. 5, 6, 9, and 10**).
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- F. Conduct Public Hearing to consider Amendment of 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget and Appropriate Expenditures.
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- G. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (for General Fund \_\_\_\_\_, Debt Service Fund \_\_\_\_\_, and Other Fund(s) \_\_\_\_\_ for a total mill levy of \_\_\_\_\_) (enclosures – preliminary AV, resolutions, and draft 2025 Budgets).
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1. Discuss and consider adoption of Resolution No. 2024-10-\_\_\_\_, Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (**CIC Nos. \_\_\_\_\_**.) (to be distributed).
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- H. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form and Mill Levy Public Information form (“Certification”). Direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
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- I. Consider appointment of the District Accountant to prepare the 2026 Budget and set the date for a Public Hearing to adopt the 2026 Budget for, \_\_\_\_\_ 2025, at \_\_\_\_\_ a.m./p.m., to be held via videoconference.
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- J. Review and consider approval of Statement of Work (SOW) between the District and CliftonLarsonAllen LLP for 2024 Accounting Services (enclosures).
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IV. LEGAL MATTERS

- A. Discuss May 6, 2025 Regular Directors' Election and consider adoption of Resolution No. 2024-10-\_\_\_\_, Resolution Calling a Regular Election for Directors on May 6, 2025, appointing Designated Election Official ("DEO") and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2025 (enclosures). Discuss the need for ballot issues and/or questions.
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V. OTHER MATTERS

- A. \_\_\_\_\_

VI. ADJOURNMENT ***THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2024.***

Informational Enclosure:

- Memo regarding New Rate Structure from Special District Management Services, Inc.